

Boston Mill Society
Date: July 21, 2015
Time: 6:10PM
Location: Shedd Diner Patio

Members present: Spencer Lewis, President; Tom Adams, Vice-President; Anita Lewis, Secretary; Don Ware, Ron VanOrden, Jim Ballard, Carl Browning, and Larry Thompson, Board members-at-large; Al Lutzeier, BMS Bookkeeper; Carolee St.Claire, BMS member. Absent was Cameron Elder, Treasurer.

The meeting was originally scheduled to convene at the Shedd Fire Station at 6:00PM. Unfortunately the party who was to unlock the building did not show. The board adapted by moving the meeting to the Shedd Diner patio.

The meeting was called to order at 6:10PM. At the president's request, Al Lutzeier gave a brief overview of Roberts Rules of Order.

Due to the secretary's voice not being able to be heard over the background noise, Carolee St. Claire volunteered to read the draft of the minutes of the June 2015 BMS board meeting. The draft was voted on and approved without revision.

Treasurer's report: The BMS bookkeeper distributed printouts of financial information gleaned from the previous treasurer and information from the bookkeeper's electronic access to BMS bank records with Chase Bank. The bookkeeper reported the most recent activity in the BMS account was a deposit totaling \$90, a \$50 donation, and \$40 in membership fees, creating a balance of \$4991.11. Two checks were issued after the June 2015 board meeting and prior to the June 30th end of the fiscal year: \$50.00 to the Oregon Secretary of State for 501.c.3 renewal, \$300.00 to Dunn & Associates for the Albany Visitors Guide advertisement. Also the bookkeeper gave the president papers for tracking the number of hours BMS members volunteer to the BMS and to Thompson's Mills, while pointing out that time contributed by BMS members counts toward matching funds when writing grant requests. However, time contributed as an OPRD volunteer cannot be also be counted in the BMS tally.

Key Bank Funds: The president reported on the funds with Key Bank as the expected check had not yet appeared in the mail. On Friday, July 17, 2015, the president contacted Key Bank and was told that release of the funds was delayed due to the notary of the bank being on vacation. The notary has returned and the contact at Key Bank expects the check to go out in the next seven to ten days.

Ron VanOrden reported that his attempts to contact Kyle Smith, the previous web manager, have been unsuccessful. He has also attempted to get information through the various web support companies related to the BMS site (two foreign based, one domestic). He found them unhelpful, in part because of summertime staffing shortages.

The good news was that there were not any changes to the website since the annual meeting. The unfortunate part of the current situation is that people who go to the site and express an interest joining the BMS can not get a response from us. Ron stated we may have to wait until school starts in September, when there is more of an incentive for Kyle to respond to BMS requests to turn over the needed web information.

The President expressed concerns about one executive board position not being a good fit for the person currently serving in that position. He promised to have a private meeting with that individual to try to resolve the problem prior to the next board meeting.

Discussion of forming committees resulted in these volunteers for the following potential committees (pending formal board approval in August): Tom Adams, Larry Thompson, Audit; Carl Browning, Ron VanOrden, By-laws/Fiscal Year; Jim Ballard, Membership/Fund Raising; and Carl Browning, Project Coordinator (w/Thompson's Mills Park Ranger).

Comment period: Carolee St.Claire said, "Keep up the good work."

A letter to the president was read from the Thompson's Mill Park Ranger, Tom Parsons, regarding a piece that he wrote for the BMS newsletter that was not published in its entirety. A sentence commending one of the OPRD volunteers was omitted. After the letter was read, the vice-president suggested seeing if a copy of the original piece can be obtained from the ranger and be sent as an attachment to the draft of the BMS board minutes. The president said he would follow up on that suggestion.

Meeting was adjourned at 7:35PM

Submitted by:
Anita Lewis, BMS Secretary